

## 3<sup>rd</sup> Lucerne Master Academy of Animation Application Form

I apply for

- Overall Course,** 6 weeks
- Course 1,** 2 weeks
- Course 2,** 2 weeks
- Course 3,** 2 weeks

I am

- Professional<sup>1</sup>
- Animation alumni at the Lucerne School of Art and Design
- Student

Last name, first name .....  
Street, No. ....  
ZIP Code, Place .....  
Place of origin .....  
Phone / mobile .....  
E-mail .....  
Date of Birth .....  
Profession / Institution .....  
Link to show reel .....


Billing adress (e.g. company)

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.....  
.....  
.....

I accept the application conditions (see next page):

.....  
Place, date

.....  
Signature

<sup>1</sup>  supports up to five professionals with CHF 400 for one course, CHF 660 for two courses, and CHF 830 for three courses. The Head of Course will forward your application to focal.ch, after having been accepted to participate.

Conditions of application:

The application will be considered in the order in which they are received. Application deadline is 25<sup>th</sup> May 2018. The lecturers will view the show reels and select the participants. The course leader will send a letter of acceptance via e-mail on 2<sup>nd</sup> June 2018. The participants then have to confirm their course place via e-mail by 11<sup>th</sup> June 2018. This confirmation is binding. Places that are not confirmed will be passed on.

The course fee must be paid by 18<sup>th</sup> July 2018 (an invoice will follow). In the case of a cancellation before 4<sup>th</sup> July 2018 (written and registered), the participant will have to pay a processing fee of CHF 300. In the case of a cancellation after this date, the participant will have to pay the entire course fee (medical reasons are excluded from this regulation and have to be communicated to the course leader in written form via a registered letter).

The course leader reserves the right to cancel the course if it is the case that the number of participants is too low. In this case, those who have registered will be informed by e-mail by 4<sup>th</sup> July 2018 at the latest and the course fees that have already been paid will be refunded in total. Please send the signed application form by mail to:

Hochschule Luzern – Design & Kunst,  
BA Animation  
Daniela P. Meier  
Nylsuisseplatz 1  
6020 Emmenbrücke LU

The person signing this document acknowledges the conditions of admission, especially the selection procedure by the lecturers as well as the course description.

The person signing this document confirms that they are the author of the **animations** on the submitted show reel.

The person signing this document guarantees not to take any recordings of the classes using any media. In the case of violation of this regulation, the person can be excluded from the classes. Furthermore, the course leader reserves the right to take legal action.

Place and Date

Applicant

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### **3<sup>rd</sup> Lucerne Master Academy of Animation Course Description**

#### 1.1. LuMAA Content

- 1.1.1. The Lucerne University of Applied Sciences and Arts will conduct a Master Academy of Animation for a maximum of 16 participants in summer 2018. It takes place from 30 July 2018 to 7 September 2018.
- 1.1.2. Swiss animators, students and animators that are resident in Switzerland are eligible to apply by means of a portfolio.
- 1.1.3. The workshop will be conducted at an **advanced level**. The lecturers are entitled to reject an application due to the lack of prior knowledge.
- 1.1.4. Non-Swiss applicants can be accepted, subject to agreement between the University and the lecturers and if they are deemed to be beneficial to Swiss animation film.

#### 1.2. Application and admission

- 1.2.1. The registration and application is on the following page: [lumaa.hslu.ch](http://lumaa.hslu.ch).
- 1.2.2. The Application is via a link to the applicant's show reel, which should not exceed two minutes in length.
- 1.2.3. The applicants guarantee with their registration that they are the authors of their show reels. In case of a violation of intellectual property law, the person will be excluded from the classes and the course fees will not be refunded.
- 1.2.4. After screening the show reels, the lecturers will draw up a list ranking the applicants to the course and this will decide upon their admission. If the number of suitable applications exceeds the number of course places, there will be a waiting list.
- 1.2.5. Unsuitable applications will be rejected by the lecturers.

#### 1.3. Classes

- 1.3.1. Classes take place from Monday to Friday from 9:00 to 17:00. See timetable in appendix
- 1.3.2. The University provides work-stations as well as the software.
- 1.3.3. The software used in classes is Maya, the teaching language is English.


#### 1.4. Security and intellectual property law

- 1.4.1. It is forbidden to make any recording of the classes in any media. The students will sign a declaration corresponding to this.
- 1.4.2. A short documentation might be produced. The students are hereby asked for their consent to appear on audio and visual recordings.

#### 1.5. Costs<sup>1</sup>

- 1.5.1. The course fee for the entire course (six weeks) is CHF 2.000.  
The fee for a single course (two weeks) is CHF 1.000.  
The fee for two courses (four weeks) is CHF 1.500.
- 1.5.2. Applications for the entire six weeks have priority.
- 1.5.3. Alumni from the Lucerne School of Art and Design get 50% discount.
- 1.5.4. Students from other universities get a 50% discount.

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- 1.5.5. It has been planned that there will be a quote of free places for students studying in the specialisation Animation.
- 1.5.6. For students receiving this, the same conditions apply.
- 1.5.7. The course fee is due after being accepted on the course by the lecturers and the subsequent registration.

#### 1.6. Cancellation

- 1.6.1. In the case of absence of one of the lecturers mentioned above, an equivalent replacement is guaranteed.
- 1.6.2. In the case of absence of several lecturers, the University reserves the right to cancel the course. In this case, the course fee will be refunded.
- 1.6.3. If it is the case that the number of participants is too low, the University reserves the right to cancel the course. In this case, the course fee will be refunded.
- 1.6.4. If participants cancel their attendance up to four weeks before the beginning of the course, they must pay a fee of CHF 300. In the case of cancellation later than four weeks before the beginning of the course, they are liable to pay the entire course fee.

## 2. Dates

### 2.1. Timetable

#### **Course 1: Back to the Basics**

**Attention: Because of organizational circumstances course 1 has to be split up. Mind the dates, please.**

Week One: 30 July 2018 – 3 August 2018:

Character Walk → **Simon Christen and KC Roeyer**

Week Two: 20 August 2018 – 24 August 2018

Close up acting shot/lip sync → **Stefan Schumacher**

#### **Course 2: Creature Animation**

Week Three: 6 August 2018 – 10 August 2018

Creature Animation Part 1, Blocking → **Lukas Niklaus**

Week Four: 13 August 2018 – 17 August 2018

Creature Animation Part 2, Polish → **Michael Aerni**

#### **Course 3: Full Body Animation shot for Feature Animation**

Week Five: 27 August 2018 – 31 August 2018

Full Body Acting Shot Part 1, Blocking → **Aron Hatfield**

Week Six: 3 September 2018 – 7 September 2018

Full Body Acting Shot Part 2, Polish → **TommieLoefqvist**

Subject to modifications.